

The regular meeting of the Town Council was held October 10, 2022 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Kelly Dillon, Wanda James, Shirley Iwata, Thomas McCloskey,

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Andy Short, County Planner

Citizens: Sherry Goins

Absent Councilor David Hubler

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the September 12, 2022 regular meeting. Kelly Dillon made a motion to approve the minutes of the September 12, 2022 regular meeting; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Wanda James read the September Animal report. Staff assisted in the round up of two dogs at large by the river street bridge. The dogs were kenneled at the town shop. A short time later the owner responded to posts on social media. The dogs were returned to their owners on Mullan Road west. Owners were advised to license the dogs at the town office and keep under control. Due to ongoing problems with a few bears roaming around town getting into trouble, staff removed the trash cans from Eva Horning Park. Cans will remain stored until the bear issues get resolved.

Roni Phillips read the September Sewer report. All routine sampling and testing are completed. Staff conducted approx. 8 locate requests for the month. Staff assisted a contractor with sewer saddle installation at a newly constructed building in the 600 block of 4th Ave. East. Staff were advised via the emergency alert system of pump failures at the final lift station twice this month. Staff responded, pulled the pump, and removed the blockage. Staff continue to wait for parts to repair a faulty air valve at the Clarke Fork life station. The vendor has been contacted again for an update on a delivery date. The Clerk reported that the CDBG grant application in the amount of \$750,000 for the sewer project has been submitted by the Engineers. CDBG has raised the amount that can be applied for from \$650,000 to \$750,000.

Shirley Iwata read the September Court report. 5 initial appearances, 5 omnibus hearings, 3 appearance, 1 Change of Plea, 3 Status Hearings. Criminal Possession of Drug Paraphernalia, Theft, Improper registration, and DUI.

Kelly Dillon read the September Streets report. The speed board has been deployed numerous times this month around town. It was placed on 4th Ave several times during the beginning of the school year. Staff inspected blacktop patches along 4th ave. at the bus barn, and on Johnson loop following water and sewer installation. The patches passed inspection and the contractors were notified.

Thomas McCloskey read the September Parks report. Staff is preparing for the upcoming winterization of the Parks. Lawn mowing continues as needed. Staff is still waiting for parts to make repairs to playground equipment at Eva Horning Park. Plans and a part list are being compiled for repairs to the irrigation system at Eva Horning Park. The zone around the playground was disabled when the tree stumps were removed. Staff have to run a new main line 375 feet around the playground and install approx. 13 new sprinkler heads.

Roni Phillips read the September Fire Department report. Sept 3rd station standby for QRU call at 1584 Mullan Rd East. One firefighter responding.

Sept 3rd responded to MM 47.5 for a reported Semi on fire. Brakes were hot and cooled down by crews. Four firefighters responding with our brush truck.

Sept 10th responded to a motor vehicle accident at MM 56 with the Rescue Truck. Crews provided traffic control until 3am in the morning. Three Firefighters responding.

Sept 17th responded to 865 Tami Drive East for a possible infection call. One firefighter responding.

Sept 21st responded to 11073 Mullan Rd East for a possible propane Leak. Turned the tank off and advised owner to contact Energy Partners. One firefighter responding.

Sept 6th reviewed Wildland Procedures and Town Pump response.

Sept 20th reviewed radio plans and crews conducted station maintenance along with truck checks.

We now have 20 active members.

Departmental Issues: We had to replace the main intake valve on 371 which failed on the 1st street fire.

Steve Temple reported that the donated structure truck had an issue with the DEF system. The truck was taken to International in Missoula and they replaced the DEF system. The truck and system were still under warranty. Also, International re-started the warranty on the DEF system as a new warranty.

On October 20th there will be a meeting with various entities and dispatch to work out some issues.

Open Burning began Oct 1st

Roni Phillips read the September water report. All routine sampling and testing completed. Several town residents were advised of potential water leaks discovered after meters were read. We are still waiting on the parts to repair well #1. Staff has once again contacted the contractor for a possible delivery date for the work to be done. New meters were installed at several locations around town. They were newly constructed or rebuilt homes with new water services.

COUNCIL CONCERNS

Kelly Dillon wanted to let the Council know that Jim DeBree appreciated the help he received from Rodney Goins about the memorial trees that Jim planted in Timberman Park. Mr. DeBree wants to put a memorial plaque for his wife at one of the trees. Rodney is working with him.

UNFINISHED BUSINESS

DEVELOPMENT STANDARDS

Steve Temple reported that first meeting to review and recommend changes in the Town's development standards will be Monday November 14, 2022 at 4:30 pm. The Clerk has prepared and agenda to post. Steve stated that the Town will want to have everything reviewed by the Town Attorney prior to adopting. The meetings will be open to the public. The Planning Board and Conservation District have been invited to participate in the meetings. Others are welcome. Steve Temple will facilitate the meetings.

GENERATOR WELL #3

No new information. Rodney requested information and quotes from more vendors and has not heard from the vendors yet.

NEW BUSINESS

POOL IN THE PARK REQUEST REGARDING INCENTIVES

Pool in the Park group is starting a new fundraiser. They are planning a social challenge with a number of steps for donations and incentives for each step. They are requesting Council approval for the Step 3 incentive. The incentive is a 1'1' vinyl banner that will be strategically hung around the perimeter of the pool site and be displayed through the grand opening of the pool. Council discussed the request. Rodney Goins suggested hanging the banners on the dugout fences as this is close to the area the pool will be built. Discussed keeping the area easy for the public works to mow and trim. Discussed concerns of people driving t-posts into the park and damaging the underground sprinkler system. Thomas McCloskey made a MOTION to approve the request to allow the Pool in the Park Group to hang 1'1' vinyl banners to hang on the dugout fences in Eva Horning Park and be displayed through the grand opening of the pool;

Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

DONATION OF WATER TENDER —FIRE DEPARTMENT-TOWN ACCEPT

Michael Borden of B Bar J Ranch will donate a 2007 Kenworth Water Truck to the Fire Department. The Water Tank holds 2,500 gallons of water. Mr. Borden is also giving a monetary donation of \$1,255.00 to be used for the light bar and radio for the truck. Fire Chief Temple recommended that the Council accept the donation. Council discussed the donation. Kelly Dillon made a MOTION to accept the donation of the 2007 Kenworth Water Tender (Truck) and money for the light bar and approve the mayor signing the donation agreement: Wanda James seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

COUNCILOR WARD 3—VACANT

The Clerk reported that Councilor Bonnie Fuller has moved out of the town limits. She submitted her letter of resignation from the Council. Bonnie represents Ward 3. Her Council seat is vacant. Her term is through December 31, 2023. The appointment would be through December 31, 2023. Council discussed the vacant Council position. Council instructed the Clerk to put the appointment of a Councilor on the November Agenda.

SCRAP OLD ELGIN STREET SWEEPER

The Clerk reported that the new street sweeper will be shipped in October. The Town agreed to permanently disable the diesel engines and drive train of the old street sweeper per the Grant Agreement for the new street sweeper. This needs to be done prior to receiving the \$500,000 grant funds. Kelly Dillon made a MOTION to scrap the 1995 Elgin Street Sweeper, Vin #1FDXH70CsVA32010, and permanently disable the diesel engines and drive train per grant requirements; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

LEGAL

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly reports and quarterly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared Cash reconciliation and financial reports.
Research and send info requests to engineers for swimming pools.
Completed the AFR FY 21-22 worksheets.
Work on the Annual Financial Report FY 21-22.
Codify Ordinance No. 224 for Code Book.
Email complaints to Code Enforcement Officer.
Work on Fire vehicles insurance.
Webinar on Cyber-security.
Prepare and submit SAM registration renewal.
Prepare the Notes to the financial statements for the AFR.
Prepare the Management Discussion and Analysis report for the AFR.
Work with Engineer on the CDBG grant application.
Complete the Annual Financial Report for FY 21-22.
Uploaded the Annual Financial Report for FY 21-22 to state.
Work on DEQ Clean Bus and Truck Grant forms to request the grant funds for the street sweeper.

CONSENT AGENDA

Shirley Iwata made a MOTION to approve the Consent Agenda as presented, Town Claims 36894-36946, September Cash reconciliations, September Financial reports, September pledged securities reports, September Journal and UB Vouchers, and September Budget reports; Wanda James seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting November 14, 2022; Kelly Dillon seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Wanda James-aye, David Hubler-absent.

Roni Phillips, Mayor

Attest:

Brenda Schneider, Town Clerk