

Chapter 2.08

TOWN COUNCIL

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2.08.010 Time of Meetings.

- 1) The Town Council shall hold regular meetings for the transaction of town business on the second Monday in each month, and such other meetings to which the Council by order, may adjourn, or which may be called.
- 2) Special Meetings may be called by the mayor, or at the written request of three members of the Council. When special meetings are called, the Town Clerk/Treasurer shall give reasonable notice thereof, in writing, to all members of the Council present in the Town and by posting notice for the public.
- 3) The Council shall convene at 6:30 p.m. unless otherwise ordered.
- 4) All meetings shall be held in the Town Hall unless otherwise ordered.

2.08.020 Quorum. A majority of the members of the council constitutes a quorum for the transaction of business, but less number may meet and adjourn at any time stated and may compel the attendance of absent members under such rules and penalties as the council may prescribe.

2.08.030 President of the Council. At the first meeting of January succeeding the annual election, the Council shall elect one of its members as president of the council.

2.08.040 Meeting Called to Order. The Town Council shall convene and be called to order by the Mayor, or in the absence of the Mayor by the President of the Town Council, and in the absence of both the Mayor and President of the Town Council, by the senior council person at 6:30 p.m. on the days designated for each meeting, unless otherwise ordered. The Town Clerk/Treasurer shall call the roll and record in the minutes the names of all members present and announce whether or not a quorum is present.

2.08.050 Order of Business. At all meetings of the council the order of business shall follow the printed and posted agenda. For good cause the mayor may, upon motion and majority vote, change the order of business.

2.08.060 Voting; Majority Elects. The Ayes and Nays must be called and recorded on the final passage of any ordinance, bill, or resolution, or making of any contract and the voting on the election or appointment of an officer must be viva voce and the majority of the whole number of members elected is requisite to appoint or elect an officer and such vote must be recorded.

2.08.070 Rules of Order. The proceedings of the Council shall in all cases be governed by Robert's Rules of Order so far as the same are applicable.