

The regular meeting of the Town Council was held August 8, 2022 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Kelly Dillon, Wanda James, David Hubler, Shirley Iwata, Bonnie Fuller

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Citizens: Sherry Goins, Lisa Hubler

Absent--Councilor Thomas McCloskey

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the July 11, 2022 regular meeting and the August 3, 2022 Public Budget Hearing. Shirley Iwata made a motion to approve the minutes of the July 11, 2022 regular meeting and the August 3, 2022 Public Budget Hearing; Bonnie Fuller seconded MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler -aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Wanda James read the July Animal report. Nothing to report.

Bonnie Fuller read the July Sewer report. All routine sampling and testing are completed. Staff conducted approx. 12 locate requests for the month. Staff assisted a contractor with sewer saddle installations for two lots on Johnson loop. Work completed without incident. Staff assisted a property owner in locating their sewer stub location on riverside ave. east. Staff assisted contractors working for RPA engineers. RPA ordered soil evaluation testing around the lagoon and proposed head works building site. Staff provided as much information that was available regarding the location of utilities and underground services throughout the lagoon complex. Numerous holes were bored into the earth with surface trench testing to be completed this week. Staff assisted the company representative in making repairs to the faulty lift station pump at the Clark Fork lift station. A new back flow seal was installed and it appears that it has corrected the issue with that part of the pump. A faulty air flow valve is scheduled to be replaced when the ordered parts arrive. Staff located, and raised a manhole to ground level at the intersection of 4th Ave East and Illinois Ave. This will provide access for inspection and cleaning of the main line in that area which has not been available for a very long time. The man hole was raised with riser rings, and the roadway patched with cold patch asphalt.

Shirley Iwata read the July Court report. 11 initial appearances, 10 omnibus hearings, 1 appearance, and 1 petition to revoke.

Kelly Dillon read the July Streets report. All is well.

Thomas McCloskey read the July Parks report. Ken continues to do a great job mowing and caring for the Parks. Numerous irrigation repairs were required in the parks lately. Several control valves went bad, wiring issues, mains broke, and heads decided to break. Staff is resolving the issues as quick as possible. Eva Horning Park has been prepared for the upcoming fair. Irrigation system was moved and zones disabled during the campout! The fencing has been installed to prevent unwanted damage to the park. Several partially dead trees were removed from Eva Horning Park. They were dropping branches and leaning over from an apparent fungus of some kind. Some bushes were trimmed around the skate park to allow for a more open area to the gazebo, and to allow the irrigation system to water more efficiently.

Roni Phillips read the July Fire Department report. July 2ed responded to Flat creek MM2 for a downed power line. Provided protection till Northwest Power deenergized the line. Three firefighters responding July 4th responded to the Commons for a lift assist with the Ambulance. Two Firefighters responding. July 4th responded to medical aide call at 3618 Diamond Match. Two firefighters responded. July 4th responded to 177 Peters Flat Rd for a medical aide. Two firefighters responding. July 5th responded to MM3 Diamond match road for a brush fire. Extinguished the fire. Three firefighters responding. July 6th Responded to 1441 West Fall Road. Stood Down. Two Firefighters responding. July 6th responded to 304 2ed Ave for a Medical Aide and lift assist. One firefighter responding. July 6th responded to Tami Lane for a report of fire. Advised property owner of current regulations and proper campfire. Seven firefighters responding. July 8th responded to medical care call and lift assist at 511 Third Ave. One firefighter responding.

July 9th responded to a lift assist at 304 2nd Ave. Stood down. One Firefighter responded.

July 9th responded to 306 Spruce Street for a medical call. One Firefighter responded.

July 10th responded to 82 Flat Creek for a Medical Aide call. One Firefighter responding.

July 10th responded to traffic call MM47 off ramp. Stood down. Three Firefighters responding. July 11th responded to a grass fire call on Mullan Rd East MM2. Provided traffic control for USFS. Four Firefighters responding.

July 14th responded to I 90 MM 48 for a grass fire. Extinguish and provide traffic control. Five Firefighters responding.

July 16th responded to medical aide call at 83 Curran in Riverbend. One Firefighter responded.

July 16th responded to 304 2nd Ave east for a lift assist. Two firefighters responded.

July 16th responded to medical assist at 1005 Riverside drive. Three Firefighters responded.

July 17th responded to a medical aide call at 1148 Choo Choo Lane. Four Firefighters responded. July 18th responded to a car versus Elk call at MM 50. Elk penetrated windshield with occupants very lucky they had no injuries. Four Firefighters responded.

July 22ed responded to MM 59 for a roll-over accident. Provided traffic control. Three Firefighters responded.

July 23rd responded to 306 spruce street for a medical aide. One firefighter responding. July 24th responded to reported lightning strikes on Round Mountain. Lined and extinguished the upper strike jointly with the USFS and put water on the lower strike. Seven firefighters responding. July 25th Responded to Baily home on Thompson Creek. Fully involved fire on West side of building upon arrival. Neighbor helped occupants escape the building allowing Fire Crew to direct attack. Structure was saved. Required extensive overhaul to stop all fire in the attic space. BBQ determined likely cause. Eleven Firefighters responding.

July 29th responded to Missoula Lake for medical aide well outside our district. Pecora rode up with 54-7 to the lake after parking 377 on Cedar Creek Road.

July 31st responded to Darlows for a patient medical in the parking lot.

July 7th trained on Wildland drafting at the Tarkio McCluer site. Nine firefighters participating.

July 12th trained on the QRU and Tender. Eleven Firefighter participating.

July 27th trained on Hose, SCBA and Stream lights. Eleven Firefighters participating. We now have 21 active members with the addition of Tiff Amberson

David Hubler read the July water report. All routine sampling and testing completed. M.E.T. has completed work on the water telemetry upgrade project. The new system is up and running and performing very well. There are a few minor issues to be worked out in the next few weeks. This was a great and necessary improvement to the old system providing redundant back-up systems and alarm notifications for water emergencies. Several town residents were advised of potential water leaks discovered after meters were read. Well #1 is out of service until further notice. It was discovered that the check valve is malfunctioning below the submerged pump. This caused an extensive and dangerous water hammer situation. Staff met with Mr. Callison regarding the issue. He advised that the pump needed to be pulled and the down pipe, and check valve would have to be replaced. The estimate for this repair is \$13,506. Includes 105 feet of 5- inch pipe, a new check valve, and the installation. Note, the down pipe was not available at the time the well was repaired back in June. Discussed the wells repairs. Work will be completed as soon as the parts can be gathered and project scheduled. Discussed alternative solutions and prevention methods that are being considered to prevent future problems.

COUNCIL CONCERNS

Wanda James and Shirley Iwata attended the Local Government Center and MMIA regional training session in Missoula. The training was very good.

UNFINISHED BUSINESS

DEVELOPMENT STANDARDS

Steve Temple reported that he is working on coordinating a date for a meeting between the committee, planning board members, conservation board members and others to review and recommend changes in the Town's development standards. The meetings will be open to the public and notices will be posted.

NEW BUSINESS

ORDINANCE NO. 224 COUNCIL MEETING --FIRST READING

Mayor Phillips read Ordinance No. 224 which amends Ordinance No. 153. The amendments change time of council meetings from 7:30 pm to 6:30 pm and, the call or order section and amends the order of business to follow the printed and posted agenda. The amendments Town Code 2.08.010, 2.08.040 and 2.08.50. Council discussed the ordinance and the amendments. Bonnie Fuller made a MOTION to adopt Ordinance No. 224, first reading; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas

McCloskeyabsent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubleraye.

MUTUAL AID AGREEMENT--TOWN/RURAL

Council reviewed and discussed the updated Mutual Aid Agreement between the Town and the Rural Fire District. The agreement updates the Mutual Aid Agreement from 2006. The agreement will be reviewed annually going forward. Wanda James made a MOTION to approve the 2022 updated Mutual Aid Agreement between the Rural Fire District and the Town of Superior; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

FIRE DEPT LEASES-TOWN/MCLUER

Council reviewed and discussed the Fire Department Facility Lease and the Type Six Vehicle lease agreement between the Town of Superior and War Horse Ranch LLC. The Fire Chief reported that the Fire Department has accepted Rural Fire protection of the Tarkio Area, roughly 5,200 new acres. The owner of War Horse Ranch, Chuck McCluer, has provided a temporary facility and donated significant equipment make a temporary fire station operational. The Lease Agreements with the Town will allow us to access Liability Insurance coverage thru MMIA. Once the permanent station is constructed the Rural District is expected to obtain their own liability and facility coverage. MMIA does not cover special districts so coverage will have to be secured thru the insurance market place. The Type Six vehicle coverage is very temporary and should last no more than two months until a donated replacement vehicle is complete and delivered to the Town of Superior. Kelly Dillon made a MOTION to approve and authorize the mayor to sign the Fire Department Facility Lease Agreement between the Town of Superior and War Horse Ranch LLC; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-abstain, Bonnie Fuller-abstain, Wanda Jamesaye, David Hubler-aye. Kelly Dillon made a MOTION to approve and authorize the mayor to sign the Fire Department Type Six Vehicle Lease Agreement between the Town of Superior and War Horse Ranch LLC; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

RESOLUTION NO. 521 BUDGET ALL FUNDS FY 22 -23

Mayor Phillips read Resolution No. 521 which sets the Town budget for all funds for Fiscal Year 2022-2023. A copy of the resolution is enclosed in the packet. Kelly Dillon made a MOTION to adopt Resolution No. 521 setting the Town budget for all funds for Fiscal Year 2022-2023; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

RESOLUTION NO. 522 TOWN LEVY FY 22-23

Mayor Phillips read Resolution No. 522 which sets the Town property tax levy for Fiscal Year 2022-2023. Shirley Iwata made a MOTION to adopt Resolution No. 522 setting the Town property tax levy for Fiscal Year 2022-2023; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

RESOLUTION NO. 523 FIRE HALL GO BOND LEVY FY 22-23

Mayor Phillips read Resolution No. 523 which sets the Fire Hall GO Bond levy for Fiscal Year 2022-2023. Shirley Iwata made a MOTION to adopt Resolution No. 523 setting the Fire Hall GO Bond levy for Fiscal Year 2022-2023; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-abstain, Bonnie Fuller-abstain, Wanda James-aye, David Hubler-aye.

RESOLUTION NO.524 SID NO. 1 STREET LIGHTING DISTRICT ASSESSMENT FY 22-23

Mayor Phillips read Resolution No.524 which sets the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2022-2023. Kelly Dillon made a MOTION to adopt Resolution No. 524 setting the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2022-2023; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

GENERATOR WELL #3

Mayor Phillips asked the Council to consider approving the purchase of a backup generator for Water Well 3. Council discussed the request and the need for a backup generator at Water Well 3. We have recently had two of the 3 wells down for repairs and if the power went down the water system would be down. Rodney Goins reported that the estimated cost for a generator and transfer switch is \$37,000 and the cement slab is \$700. Council requested that Rodney Goins get official quotes for the generator. Tabled.

LEGAL

CLERKS BUSINESS

Prepared minutes.

Updated Utility customer accounts as needed.

Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.

Prepared and mailed past due and remaining balance utility letters.

Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly and quarterly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software. Updated Website Grant searches.
Updated Agenda Subject Index Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared June Cash reconciliation and June Financial reports.
Prepared July Cash reconciliation and July Finance reports.
Draft Ordinance-Council meeting time change and code update.
Prepare SVFRA Annual Finance report and submit to the state.
Work on Fiscal Year end closing.
Work on Annual Financial report worksheets.
Prepare SVFRA annual review for the town AFR.
Prepare and post Receipt and JV for the remaining TSEP grant funds.
Prepare and post the JV for the Fire Hall GO Bond semi-annual loan payment.
Completed the annual compensated absences worksheet for the AFR.
Prepare and post the Compensated absences changes for FY 21-22.
Completed the OPEB worksheet for the AFR
Prepare and post the OPEB liability, inflows, outflows, etc. for FY 21-22.
Prepared Water and Sewer coverage forms for fiscal year 21-22 year end.
Prepared Water and Sewer coverage forms for budget fiscal year 22-23.
Completed the fiscal year 21-22 capital assets year end additions, disposals, depreciation.
Prepared and posted the annual capital assets journal vouchers for fiscal year 21-22.
Balanced Capital Assets with Accounting for FY 21-22.
Work on annual USDA reports for the Fire Hall GO Bond.
Complete fund balance forms and breakdown for the FY 21-22 AFR.
Complete Preliminary budgets for FY 22-23.
Prepare budget hearing notice and publish.
Prepare Budget Hearing minutes.
Prepared Levy form for the Budget.
Prepared the annual budget document FY 22-23. Prepared Budget Resolutions for FY 22-23.

CONSENT AGENDA

David Hubler asked about the second container at the Mullan Rd Shop from Republic Service. The Town gets a second container in the summer due to the increased amount of garbage from

parks, etc. David Hubler asked about the rent of porta potties and handwash stations for Timberman Park during the baseball tournament, as the town expended funds for a special event and that the town does not receive any fees to offset the expense. The Town rented 4 porta potties and the handwash stations, in addition to the ones that the baseball sponsors rented, because the park building restrooms are being remodeled and were not usable at the time of the tournament. Discussed the timeline of the restroom remodel and repairs. Discussed that they remodel and repairs would be completed prior to next summer. Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 36766-36822, June and July Cash reconciliations, June and July Financial reports, June and July pledged securities reports, June and July Journal and UB Vouchers, and June Budget report; Bonnie Fuller seconded MOTION passed 4 ayes, 1 nay, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-nay.

ADJOURNMENT

There being no further business before the Council Bonnie Fuller made a MOTION to adjourn until the next regular meeting September 12, 2022; Wanda James seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

Roni Phillips, Mayor

Attest:

Brenda Schneider, Town Clerk