

The regular meeting of the Town Council was held April 11, 2022 in the Council Chambers at 7:45 pm. A review of claims took place at 6:30 pm.

Mayor Roni Phillips

Councilors: Kelly Dillon, Shirley Iwata, Thomas McCloskey, Wanda James

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Andrew Cadman, Public Works Assistant

Steve Temple, Fire Chief

Andy Short, County Planner

Undersheriff Wayne Cashman

Citizens: Sherry Goins, Luke Ferguson, Lyle Ferguson, Marc Sancher, Julie Prater

Absent Councilor David Hubler and Bonnie Fuller

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the March 14, 2022 regular meeting and the March 14, 2022 Public Hearing minutes. Thomas McCloskey made a motion to approve the minutes of the March 14, 2022 regular meeting and the minutes of the March 14, 2022 Public Hearing; Kelly Dillon seconded. MOTION passed 3 ayes, 0 nays, 1 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-abstain, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

CORRESPONDENCE None

PUBLIC COMMENT

Andy Short stated great job on the Skatepark Grand Opening on Saturday.

COUNCIL REPORTS

Wanda James read the March Animal report. Staff responded to a loose dog call on Mullan road east. The dog was reunited with its owner.

Roni Phillips read the March Sewer report. All routine sampling and testing are completed. Staff conducted 3 locate requests for the month. Staff assisted a local contractor with a sewer saddle installation at the Baptist church on Pike Street. Their lateral failed and was replaced all the way to the main line.

Shirley Iwata read the March Court report. 2 initial appearances, 2 appearances, 9 omnibus hearings, 8 status hearing, 1 Petition to Revoke. Sexual assault, expired registration, driving while suspended/revoked, no insurance, DUI, no tail lamps. Wayne Cashman, Undersheriff, reported that things are going well.

Kelly Dillon read the March Streets report. Street sweeping has begun!! Repairs were required to the rear brakes and the water pumping system of the sweeper. Arrangements and quotes received for blacktop repaving. 5th Ave by the Skatepark and 5th Ave by the elementary school are scheduled to be repaved as well as several patches around town. Work will be done as the weather and contractors schedule allows. The new backhoe should be received this fall.

Thomas McCloskey read the March Parks report. The outside of the building at Eva Horning Park has been renovated and painted.!! The interior and bathrooms will be completed as time allows. Spring clean-up is underway in all the parks. Eva Horning Park has been cleaned and swept and prepped for the skate park opening. Ken Quitt accepted the part time park maintenance

position! He has started work and is doing a great job. The tree roots in Eva Horning Park have been removed.

Roni Phillips read the March Fire Department report. March 7th responded to a lift assist on east Tami Lane. Two firefighters responding.

March 11th responded to three vehicles versus Elk at MM 50. Two Semi and one passenger vehicle collided into a herd scattering Elk and vehicle parts across the freeway. We provided traffic control while a loader from DOT cleaned up the mess. Six firefighters and three units responded.

March 14th responded to a lift assist on third avenue east. Two firefighters responded.

March 17th responded to a lift assist at the Commons. Four firefighters responded.

March 19th responded to a wildland call at MM 41 for an escaped burn. Eight firefighters responding.

March 25th and two firefighters attended a wildland refresher at St Regis.

March 26th responded to 64 E Mullan for an escaped burn. Upon arrival the motel was threatened and protected by the wildland rig. Owner cautioned to cease the large burns close to buildings. The escaped fire started to run up hill into the timber much like Mullan Rd West years ago. Ten firefighters responding in two units.

March 8th was the Departments recognition dinner attended by 40. We celebrated the accomplishments of the past year and shared a few humorous moments.

March 22ed trained on the QRU. Fun search and locate assignment by Heather had all participating.

We have 20 active members.

Departmental Issues: We received approval from County Commissioners to annex the Tarkio Bench 66 properties. Our Rural District now connects to Frenchtown Rural Fire adding over 5,126 acres. This decision is a final step in the Annexation process. Now we move on to site acquisition and station design.

Steve Temple, Fire Chief, reported that the department is in the ISO five-year review and that the Tarkio annexation will be part of the review. Tarkio annexation will get a temporary ISO rating.

The Fire Department will be holding an AED training for the Community free of charge on May 3 and in the evening the fire department will have an in-depth AED training for firemen.

The Fire Department will be participating in a unified command training in conjunction with the US Forest Service.

Roni Phillips read the March water report. All routine sampling and testing completed. Staff have been in contact with Dennis from MET regarding the water telemetry upgrade. The parts and materials are being gathered and the equipment should be installed in the near future. Staff advised several town residents about water leaks discovered after meter reading. One resident was aware of the issue and already made repairs. 2 others were unaware of any problems and made plans for immediate actions and repairs.

COUNCIL CONCERNS

UNFINISHED BUSINESS None

NEW BUSINESS

CLEAN UP DAY---SET DATE

Council discussed setting the date for the annual Clean-up Day. Last year Clean-up Day was May 15. Kelly Dillon made a MOTION to set the annual Town Clean-up Day for May 14, 2022; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas

McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent. The process will be the same as last year.

RESOLUTION NO. 516---STAFF PARTICIPATE DURING CLEAN-UP DAY

Mayor Phillips read Resolution No. 516 to authorize the Staff to participate in the Town Clean-up Day on a volunteer basis. It makes sure they are covered by liability and worker's compensation insurance. I will request approval from MMIA for the worker's compensation insurance coverage for the volunteers for cleanup day. Thomas McCloskey made a MOTION to adopt to authorize the Staff to participate in the Town Clean-up Day on a volunteer basis; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

RESOLUTION NO. 517 APPROVE THE WASTEWATER PRELIMINARY ENGINEERING REPORT (PER)

Mayor Phillips read Resolution No. 517 to approve the Wastewater Preliminary Engineering Report (PER). Kelly Dillon made a MOTION to adopt Resolution No. 517 approving the Wastewater Preliminary Engineering Report (PER); Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

RESOLUTION NO. 518 APPROVE THE SUBMISSION OF GRANT APPLICATIONS-WASTEWATER PROJECT

Mayor Phillips read Resolution No. 518 is to approve the submission of the Grant applications for CDBG, MCEP, and other programs as applicable. Thomas McCloskey made a MOTION to adopt Resolution No. 518 approving the submission of grant applications for CDBG, MCEP and other programs as applicable for the wastewater improvement project; Kelly Dillon seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

RESOLUTION NO. 519 ACCEPTANCE OF THE ENVIRONMENTAL ASSESSMENT

Mayor Phillips read Resolution No. 519 to accept the environmental assessment for the wastewater improvements project. Shirley Iwata made a MOTION to adopt Resolution No. 519 accepting the environmental assessment for the wastewater improvements project; Wanda James seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

DOG PARK

Council discussed setting up a temporary dog park in the tree shelter between the Timberman Park Ballfield fence and the Sewer lagoon fence. Discussed the current Town Ordinance 8.07.010 prohibits animals in the parks, (only exception is for the horses on the strip on 6th Ave east during the fair). Discussed the need to amend the Town ordinance to allow the dogs in a dog park., which would take 3 months. Discussed ADA access. Discussed the various diseases that dogs could be exposed to, parvovirus is one. Discussed who will enforce the rules and ordinance. Discussed dog bites. Discussed the Northwestern Energy powerline easement through the tree shelter. They can take down the fence at any time to access the main powerline to the lagoons, which also services the area out to Dry Creek. Discussed the type of fencing needed. Discussed liability concerns. No action.

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared monthly financial statement and bank reconciliation.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly and quarterly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepare Public Hearing Notice for Sewer Project CDBG and other programs grant applications.
Email signed client agreement to Town Attorney.
Work with HRC on CDBG-CV project.
Request and received added insurance for CDBG-CV contract with MMIA
Prepare, post and publish Park Laborer employment ad.
Prepared and posted Resolution 513 and 515 budget amendments to accounting.
Research Dog Park ordinances, rules and information.
Prepare Resolution 516 for Staff participation in Clean-up Day.
Webinar-DNRC Submittable for grants
Work on records management.
Prepare Resolution No. 517 Approve PER
Prepare Resolution No. 518 Approve submitting grant applications
Prepare Resolution No. 519 Approve Environmental Assessment
Prepare for Skatepark grand opening.
Work on preliminary budgets.
Webinar- US Treasury ARPA reporting
Work on CIP annual update.
Prepared copies of the Sewer project newsletter from Engineer and mailed.
Prepare new employee paperwork
Prepare and submit required paperwork for new employee to state.
Prepare and submit MMIA form regarding libraries.
Prepare and mail invoice to Rural Fire District for ½ AD&D insurance for firemen.
Prepared and submitted DNRC planning grant progress report.
Webinar-MT league and NLC ARPA reporting and regulations
Prepared and submitted the annual ARPA report to US Treasury.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 36545-36597, March financial reports and Cash Reconciliation, March Pledged Securities, March Journal and UB Vouchers, and March Budget reports; Thomas McCloskey seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

ADJOURNMENT

There being no further business before the Council Shirley Iwata made a MOTION to adjourn until the next regular meeting May 9, 2022; Wanda James seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Wanda James-aye, David Hubler-absent.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk