

The regular meeting of the Town Council was held January 10, 2022 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Kelly Dillon, David Hubler, Shirley Iwata, Bonnie Fuller, Thomas McCloskey, Wanda James

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Wayne Cashman, Undersheriff

Calvin Berry and Scott Dodd- Fire Dept

Andy Short, County Planner

Citizens: Lisa Hubler, Sherry Goins

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the December 13, 2021 regular meeting. Thomas McCloskey made a motion to approve the minutes of the December 13, 2021 regular meeting; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Wanda James read the December Animal report. Staff was notified by the health dept of a dog bite that occurred off of Pine Street. The tenants dog apparently bit his son's friend in the face. Staff attempted several times to make contact with the dog owner without success. A note was left for them and they contacted the health dept. Nothing further available.

Bonnie Fuller read the December Sewer report. All routine sampling and testing are completed. Staff conducted 3 locate requests for the month. Staff have been called out to the final lift station on 2 separate occasions after hours. In both cases one or both of the pumps were jammed by several articles of clothing. Staff were able to lift the pumps, un jam them, and place them back in service.

Shirley Iwata read the November Court report. 4 appearances, 9 initial appearances, 6 omnibus hearings, 5 status hearings, 1 change of plea. Disorderly conduct. Wayne Cashman reported several DUI's.

Kelly Dillon read the December Streets report. Did someone say snow!!! Yup, we got that!! Staff is spending lots of time keeping up with the snow plowing. Staff is trying to keep up with the requests for alleys to be plowed and will get them done asap. Discussed complaints regarding plowing of alleys and parkways. Alleys are plowed upon request and after all the main streets are cleared. Same for parkways. A complaint about the Town plowing the County courthouse parking lots was discussed. The Town Public Works had a request from Norm the County maintenance man for help as he only has a four-wheeler with a plow and the County Road Department were out plowing roads. The County does not charge the town for gravel and we give mutual aid to help. Rodney Goins stated he was accused of using the town pickup and plow to plow his property. He stated that his son has a four-wheeler with a plow that they use to plow their property and the neighbor's property. He does use the town pickup and plow to plow the alleys from 2nd Ave E to the dead end at 5th Ave E. Discussed the fire hydrants being blocked by

snow. Rodney Goins shoveled and cleared fire hydrants today and will continue to clear the remaining ones. The Clerk reported that the grant application for the street sweeper has been submitted.

Thomas McCloskey read the December Parks report. The parks are covered in snow. No activity.

Roni Phillips read the December Fire Department report. Dec 2ed responded semi rollover at MM 57. Could not find it and assume the driver saw the construction signs at rest stop and thought it was a semi in the median? Eight firefighters responding.

Dec 5th responded to a Semi accident at MM57. Provided traffic control with eight firefighters responding.

Dec 7th responded to MM 58 for a multiple semi vehicle accident and pickup. Provided traffic control. Five firefighters responding.

Dec 7th responded to MM 50 for a SUV rollover accident. Provided traffic control. Five firefighters responding.

Dec 8th responded to 787 Elk Lane for a structure fire. Upon arrival heavy smoke but fire difficult to locate. Crews made entry to a basement where they discovered a battery bank meltdown. Zero visibility and acid filled toxic air conditions. Disabled the generator which reduced the heat load but found the Solar Panels still generating current. Threw a ladder to turn off breakers mounted on TOP OF ROOF. Saved the very new house from fire. Eight firefighters responding.

Dec 9th responded to MM 45 for a single vehicle rollover. Provided traffic control. Seven Firefighters responding.

Dec 10th responded to a large Quonset Hut structure fire on Long Dog Lane. Took all night to extinguish and overhaul the location. Fire was not called in until visible from the freeway so our attack was purely defensive. Utilized four tenders of water to suppress this very hot and dangerous fire. Eight firefighters responded.

Dec 12th Lift assist at 1539 Riverbend. Three firefighters responded.

Dec 13th responded to a five-vehicle pileup on the bridge at MM47. Had a fatality of a driver jumping off the bridge to apparent safety. Took several teams one for recovery and one for traffic control. While on this call we were toned out to a secondary accident a mile away. Split the crew between calls.

Dec 13th responded to MM47 for vehicle versus Semi. Vehicle appeared to be run of the road losing a mirror and spinning into the center borrow. Provided traffic control. Six firefighters responded.

Dec 13th responded to MM 57 for a Pick up versus Guard Rail. Provided traffic control. Two firefighters responding due to multiple accidents concurrently.

Dec 15th responded to a Semi versus Pick- up truck head on up Cedar Creek MM4. provided traffic control. 3 firefighters responding.

Dec 17th responded to MM 41 for a motor vehicle accident once again on the bridge. Provided traffic control. Six firefighters responding.

Dec 20th responded to MM 57 for a single vehicle rollover into the median. Provided traffic control. Seven Firefighters responding.

Dec 21st responded to a two Semi head on crash at MM 52. This serious accident required the extrication of a fatality. The new Homatra cutters worked quite well removing steering wheel and seats buried deep in the cab. This incident took six hours including a drone investigation by MHP. Eight firefighters responding.

Dec 21st responded to MM47 for a single vehicle versus guardrail. This crash was a direct head on to the guard rail with the unrestrained driver remaining in the vehicle and surviving.

Five dogs also survived but were recovered at various locations including Town Pump. Provided traffic control and dog transport. Five firefighters responding.

Dec 24th Christmas Eve and we were called to MM 52 for a Semi Jackknife. This was quickly followed by a second Semi nearly taking our crew out. We utilized Engine 371 for upstream traffic control due to the dangerous bridge location. We were very fortunate to escape safely. Six firefighters responding.

Dec 26th responded to MM 44 for a car versus guardrail. Provided traffic control. Five firefighters responding.

Dec 27th responded to a single vehicle into the bridge rail at MM 57. Three firefighters responding.

Dec 14th The Fire Department conducted station maintenance and devoted an hour to EMS briefing.

Dec 28th Captain Dodd trained on the Emergency Response Handbook. Six Firefighters attended.

We now have 19 active members.

Departmental Issues: The Tarkio Rural Annexation has qualified for a hearing before the Commissioners expected in February of this year.

David Hubler read the December water report. All routine sampling and testing completed. Meter reading completed without incident. Several new RF readers were installed in the past weeks. There are currently approx. 160 RF readers in service. Staff will continue with the RF conversion project as time allows. A new meter was installed at the hospital. Staff at the hospital are continuing to deal with their excessive water usage and it had been mentioned numerous times that there was a possibility the meter was bad.

COUNCIL CONCERNS

Kelly Dillon reported that we need more volunteers for the recycling center. One volunteer has quit. One volunteer will be gone for a month in February. The center is open 6 hours 2 days a week. Each shift is 3 hours. If we do not get more volunteers the recycling center will have to close. Also, for safety reasons if the area around the recycling center is icy it will not open. Discussed ways to get volunteers.

UNFINISHED BUSINESS

COMMUNITY NEEDS SURVEY

The Clerk reported that currently the Town has received 128 completed surveys. We are still receiving a few each day. We will start compiling the results and comments for a final report.

TREE FOR EMILY

Council discussed planting a tree in Eva Horning Park in memory of Emily Ornelas. Rodney reported that if the Town wants a larger tree we will have to wait until spring. Tabled.

FIRE DEPARTMENT IMPACT OF DEVELOPMENT

No new information. Council tabled.

NEW BUSINESS

FLOWER BASKETS

Council discussed the flower baskets on the bridge. The Town does not own the baskets. The Town

only paid for the flowers. That is the reason that the baskets are returned to Swan River Gardens at the end of the summer. Emily chose the baskets from Swan River Gardens because they are solid baskets and not the wire and straw or moss baskets. Swan River Gardens provide the baskets and the holders. She had talked with the Missoula Downtown people and the Southgate Mall people about flower baskets. The Mall uses the baskets from Swan River Gardens because the solid baskets hold water better and require less watering. The Missoula Downtown use the wire and straw or moss baskets but told Emily that they dry out much faster and require more watering. Ernie is storing the rings that go into the brackets that hold the baskets and the watering machine. He will get them to us in the spring. Emily also used muriatic acid to feed the flower baskets. Research will be done on local sources for the baskets. Discussed the need for volunteers for the watering of the flower baskets. Without volunteers to help there will not be any flower baskets.

ELECT COUNCIL PRESIDENTS

The Council is required by Charter to elect a Council President every January. Currently Kelly Dillon is 1st Council President and Emily Ornelas was the 2nd Council President. Shirley Iwata made a MOTION to elect Kelly Dillon as 1st Council President; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye. Thomas McCloskey made a MOTION to elect David Hubler as 2nd Council President; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

RESOLUTION NO. 507—AMEND BUDGET—ADDITIONAL LWCF FUNDS

Mayor Phillips read Resolution No. 507 amending the LWCF budget to increase the additional funds received in the LWCF grant for the skatepark. The Town received \$79,881.04 for the MT LWCF grant for the skatepark project. Budgeted for \$77494.00. Resolution amends the budget to increase the budget for the additional funds received in the amount of \$2387.04. Bonnie Fuller made a MOTION to adopt Resolution No. 507 amending the LWCF budget to increase the additional funds received in the LWCF grant for the skatepark; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

RESOLUTION NO. 508—AMEND BUDGET—WELL REPAIRS

Mayor Phillips read Resolution No. 508 amending the budget to transfer funds from Water Replacement and Depreciation fund to water operating fund for the unanticipated repairs to well 1. The well repair has been completed for Well 1. The final cost \$16,503 was not budgeted. The Town has the funds to pay the bill out of Water Replacement and depreciation funds. Kelly Dillon made a MOTION to adopt Resolution No. 508 amending the water operating budget and authorizes the transfer of the Water replacement and depreciation funds to water operating fund for repairs for well 1; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

SKATEPARK GRAND OPENING—SET DATE

Discuss and set a date for the skatepark grand opening. Kelly Dillon made a MOTION to set the skatepark grand opening for April 9, 2022 to start at 10 am to 11 am; Wanda James seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

Discussed food, cake, etc. for the grand opening. The Clerk will let the funders know about the grand opening.

LEGAL

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared monthly financial statement and bank reconciliation.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly, quarterly and annual reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared oath of office for Wanda James and Thomas McCloskey.
Administered Oaths of office for Wanda and Thomas.
Filed the oaths with the Election Administrator.
Prepared and submitted start-up paperwork for the CDBG-CV grant-HRC project.
Receipt and post the LWCF grant reimbursement revenue for the skatepark.
Work on the NEU US Treasury ARPA reporting portal.
Prepared budget amendment resolution for additional LWCF funds.
Prepared budget amendment resolution for well repairs.
Work on the DEQ Clean Truck grant for the street sweeper.
Enter RF information for UB accounts.
Prepare and mail bulk water statement.
Prepare and mail final UB bills.
Prepared and submitted final Gallagher Foundation grant report for the skatepark project.
Prepared and submitted final Treacy Foundation grant report for the skatepark project.
Prepared and submitted 2021 1094b/1095b forms.
Prepared and submitted 2021 W2s.
Prepared and mailed 2021 SVFRA 1099Rs.
Prepared and mailed 2021 SVFRA 945.
Completed and submitted the DEQ Clean Truck grant application for the Street Sweeper.
Prepared the Call for Bids notice for the backhoe.
Prepared and mailed IRS request to replace 6/30 941 form that they received damaged in the mail.
Prepared and submitted annual State MW3 forms and W2s.

Prepared and mailed 1099 NEC forms.
Preparing for FY 20-21 audit.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 36361-36418, December financial reports, December Pledged Securities, December Journal and UB Vouchers, and December Budget reports; Shirley Iwata seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

ADJOURNMENT

There being no further business before the Council Bonnie Fuller made a MOTION to adjourn until the next regular meeting February 14, 2022; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Wanda James-aye, David Hubler-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk