

The regular meeting of the Town Council was held November 8, 2021 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips
Councilors: Kelly Dillon, David Hubler, Shirley Iwata, Bonnie Fuller
Clerk Brenda Schneider
Andy Cadman, Public Works Assistant
Wayne Cashman, Undersheriff
Citizens: Luke Ferguson

Absent Councilor Thomas McCloskey and Richard Lewis

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the October 11, 2021 regular meeting. Bonnie Fuller made a motion to approve the minutes of the October 11, 2021 regular meeting; Kelly Dillon seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Roni Phillips read the October Animal report. Nothing to report.

Bonnie Fuller read the October Sewer report. All routine sampling and testing are completed. Staff conducted 10 locate requests for the month. Staff continues to work with engineer Chris Hayes on several different areas of the sewer project. Staff conducted routine sewer flushing of the hot spots around town. Staff were called out to osprey drive for a tree root issue in a service line. The city main was flushed and found clear of obstruction. While conducting an 811 locate request for the elementary school, staff learned that Shadow asphalt would be paving in the area of a buried man hole at the intersection of 5th avenue east and Illinois Ave. Staff provided shadow with the riser rings and they were able to successfully cut out and raise the manhole to street level. This will now provide access for staff to clean and inspect this line now and in the future. Andy Cadman reported that the Town has received the new tentative Sewer Discharge permit from the state. The permit is in the public notice and comment period. Once that is finished the state will issue the final permit. The Town representatives and our Engineer met with the County Commissioners requesting ARPA funds for the sewer project. The Commissioners told us that the management of the funds has been turned over to Emily Park and the Mineral County Economic Development Group. There will be a committee that reviews proposals and makes recommendations to the County Commissioners. They are working on criteria and an application to submit proposals. The County Commissioners indicated during the meeting that they are interested in helping with the infrastructure projects in the County. The Clerk contacted Emily Park about the process to submit a proposal.

Shirley Iwata read the October Court report. 4 appearances, 5 initial appearances, 12 omnibus hearings, 2 status hearings, 1 change of plea. Resident operating with foreign license and registration, driving without a valid driver's license, no insurance, speeding, DUI.

Kelly Dillon read the October Streets report. Staff met with representatives from MDT and Montana Rail link regarding the RR crossing on Iron Mountain heights. It is planned for a

crossing upgrade at this location in early 2023. The rep from MDT is currently working on the plans for this project and will provide more detailed information in the coming months. Staff did learn of a few points of interest regarding the town's involvement with this project. Some of which include signage, roadway markings, a damage maintenance clause, and areas that asphalt would be required. More details and information are forthcoming. We will provide plans, information and details as they become available.

Andy Cadman read the October Parks report. Park irrigation systems have been winterized for the season. Timberman restrooms and concession stand were winterized. The restrooms at Eva Horning Park will be winterized upon delivery of the porta potty at the skatepark site. Upon the completion of the concrete work at the skatepark, staff has designed and installed approx. 900ft of irrigation water lines, 95 feet of 3-inch supply line, and 32 sprinkler heads of various sizes throughout the skatepark park complex. This will adequately water the entire area inside and around the new skatepark. Upon completion of the irrigation system, the ground was groomed and prepared for sod. 9500 square feet of sod was installed throughout the complex. The public works department would like to personally and publicly thank all those that assisted with the sod installation. Including 2 staff members and 13 students from the Superior High School, Sheelia Miller, Dan Gingerich, Steve Temple, Council members David Hubler, Shirley Iwata, Kelly Dillon, and Tom McCloskey for their help with the project. Apologies to any one we may have forgotten to thank. The Skatepark was opened to the public on Thursday October 28th. The public Works Dept requests that all users of the skatepark wear protective equipment, skate within their own ability, follow all posted rules, and help us keep the park in great shape for all to use. The Clerk reported that the LWCF liaison came to Superior for the final site and project inspection on November 1. The Clerk reported that the final LWCF grant paperwork is being worked on and the draw of the grant funds will be completed as soon as the final invoices for the project have been received.

The Clerk reported that the LWCF liaison also viewed the location for the new swimming pool and took pictures. This is considered the initial site visit for the swimming pool project.

Roni Phillips read the October Fire Department report. October 2nd responded to possible wildland call at MM 47 Seven firefighters responded in BT-1.

October 2nd responded to a one vehicle rollover at MM 53 vehicle found at MM 48.5 One firefighter responding.

October 13th responded to River and 4th for a vehicle versus semi. Four firefighters responded.

October 18th responded to Horning Drive for a possible wildland call. Owner burn. Five firefighters responded with BT one and Command.

October 19th responded to 124 Long Dog Lane for a lift assist. Two firefighters responding in Command.

October 22nd responded South Side Road but across the river for what turned out to be an owner supervised burn. Five firefighters responding.

October 26th responded to 500 Slo-Way Road for a mutual Aide assist with St Regis Structure Fire. Upon arrival had fire in attic and smoke out the eaves. Entry team got into attic and suppressed the fire, ventilation allowed overhaul and the wood house survived. Good job by Superior Fire and St Regis. Six Firefighters responded in Engine one, Command and Tender One.

October 5th was Shyrock water supply training.

October 19th was vehicle extrication.

We have 20 active members with Doug Pugh in EMT training.

We put the patrol car to good use by rolling it over and putting our training dummy inside for a live real time extrication. Scott Dodd did an excellent Job leading the team in real time. Finished the night with a car on fire training burn.

David Hubler read the October water report. All routine sampling and testing completed. Meter reading completed without incident. Several new RF readers were installed in the past weeks. There are currently approx. 145 RF readers in service. Staff will continue with the RF conversion project as time allows. Superior Drilling came out and were able to remove the pump, motor, and check valve from about 100feet down inside well #1. Upon inspection it was discovered that it would be in the best interest of our system to replace all underground components of the pump assembly as they were well over 30 years old. Parts have been ordered, and once assembled, will be placed back in service. The down pipe will be re-used and did not need to be replaced.

COUNCIL CONCERNS

UNFINISHED BUSINESS

AARP COMMUNITY LIVABILITY APPLICATION

Shirley Iwata reported that work continues on the AARP Community Livability application. She is working with the AARP Montana representative. Discussed the survey required for the application.

Shirley Iwata gave an update on the safe walking path from Timberman Park to the Schools. Discussed the route and need for painted cross-walks, signage and flashing signs for crosswalks.

NEW BUSINESS

COMMUNITY NEEDS SURVEY

Council reviewed and discussed the draft community needs survey and draft cover letter. A few changes to the draft letter. Add mental health services under No. 18. Discussed a deadline for the return of the surveys. Council consensus is to set a date of 30-45 days from the mailing of the survey. Bonnie Fuller made a MOTION to approve the draft community needs survey and cover letter with the recommended changes and to include a self-addressed stamped envelope with the survey; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

TREE FOR EMILY

Council discussed planting a tree in Eva Horning Park in memory of Emily Ornelas. Andy Cadman reported that they plan to plant the tree at the corner of 5th Ave E and Pike Drive. Andy Cadman recommended a Maple tree to be bright and colorful like Emily. Discussed the size of the tree to purchase. Andy Cadman will get more information on sizes and costs for the December meeting.

LEGAL

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared monthly financial statement and bank reconciliation.

Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepare bill of sale for 2000 Chevy pickup.
Prepare and submit paperwork to MMIA for skatepark insurance endorsement.
Completed SAM registration update and submitted.
Work on updating capital improvement plan.
Requested meeting with Commissioners regarding ARPA funds request.
Prepare letter to Mineral County requesting ARPA funds for sewer project.
Research community needs surveys.
Work on draft community needs survey.
Prepare “Notice of Record” and had Mineral County record the document—LWCF required.
Work on Capital Improvement Plan Update.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 36232-36290, October financial reports, October Pledged Securities, October Journal and UB Vouchers, and October Budget reports; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

ADJOURNMENT

There being no further business before the Council Bonnie Fuller made a MOTION to adjourn until the next regular meeting December 13, 2021; Shirley Iwata seconded. MOTION passed 4 ayes, 0 nays, 0 abstain, 2 absent. Roll Call: Thomas McCloskey-absent, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk