

The regular meeting of the Town Council was held August 9, 2021 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Thomas McCloskey, Kelly Dillon, Shirley Iwata, David Hubler, Richard Lewis

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Andy Short, County Planner

Citizens: Sherry Goins, Val Inouye, Lisa Hubler, Drew Hanson

Absent Councilor Bonnie Fuller

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the July 12, 2021 regular meeting and the August 4, 2021 Public Budget Hearing. Thomas McCloskey made a motion to approve the minutes of the July 12, 2021 regular meeting; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye, David Hubler-aye. Shirley Iwata made a motion to approve the minutes of the August 4, 2021 Public Budget Hearing; David Hubler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye, David Hubler-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Richard Lewis read the July Animal report. All is well in the animal kingdom. Knock on wood!!!

Roni Phillips read the July Sewer report. All routine sampling and testing are completed. Staff conducted 8 locate requests for the month. Staff continues to work with engineer Chris Hayes on several different areas of the sewer project. Grant applications are submitted for the project!! Staff from M.E.T. came out to evaluate and plan the lift station telemetry upgrade. Thank you to Council members Kelly Dillon and David Hubler for coming out and learning about the new system.

Shirley Iwata read the July Court report—11 initial appearances, 2 appearances, 6 omnibus hearing, and 4 status hearings. Fail to maintain lamps and equipment in proper working order, Burning or burying garbage. Sheriff Toth stopped by before the meeting and brought the signed FY 21-22 LEC Agreement.

Kelly Dillon read the July Streets report. Shadow asphalt is due to pave around the hospital very soon. They are planning on repairing the pavement on Main Avenue while they are in town. The end loader is back in service!! All appears to be in good working order!! Staff graded the edge of 5th avenue east by Eva Horning Park. There was a lip on the edge of the new asphalt that was filled for a smoother entry and exit from the parking area.

Thomas McCloskey read the July Parks report. The stumps at Eva Horning Park will be removed as the contractor's schedule allows. Dan is doing a great job keep the parks and town property looking good. Several faulty sprinklers heads were replaced in Eva Horning and Timberman parks. Skatepark construction is due to start in the next couple of weeks!! Eva Horning Park was prepped for the fair. Fencing was installed as well as additional signage to keep animals out of the

park!! Timberman Park was left in fine shape following the softball tournament. Thank you to the directors of the softball event for doing a great job cleaning up!!

Roni Phillips read the July Fire Department report. 20 Emergency calls, 1 training session. So far, we have responded to 110 calls in 2021 as compared to 45 calls last year. July 1^h responded to MM 58 East for a vehicle wreck. Provided traffic control. Six firefighters responding.

July 1st responded to a reported lightning strike at MM 47. Unable to locate. Ten Firefighters responding.

July 1st responded to a sighting of smoke after the lighting storm. Eight firefighters responded.

July 19th responded to brush fire on Verde Creek. Extinguished to fire. Five firefighters responding.

July 2^{ed} responded to a fire at Lozeau Bridge. USFS took the fire. Six firefighters responding.

July 4th You guessed it, a firework's start that turned into a small structure call but big brush fire. Eleven Firefighters responded.

July 6th responded to a wildland call on East Mullan Five firefighters responding.

July 7th responded to a medical assist 1736 W Mullan Rd, Provided lift assist. Six firefighters responding.

July 7th responded to a wildland fire call at Dry Creek. Unable to locate. Seven firefighters responding.

July 7th initiated a patrol of Tarkio for lightning strikes. Four Firefighters responded.

July 8th responded to MM 61 for a vehicle crash. Unable to locate. Nine Firefighters responded.

July 10th responded to Tarkio Loop Road for a grass fire a Tractor started field fire. Tarkio volunteers put this one out.

July 17th responded to a structure Fire at MWB Offices. Crews supported by St Regis and USFS hand crews. Eight Firefighters responded. July 20th responded to a car versus Deer at MM 56 East bound. Provided traffic Control.

July 21st Responded to Mullan Rd East for a wildland fire at 7.5. Extinguished. Five Firefighters responding.

July 23rd responded to Pardee Creek for a structure Call involving a mobile home. Owner started to fire with cardboard in a stove. Seven Firefighters responding.

July 24th responded to a Car versus Deer provided traffic control and scene safety. Seven Firefighters responded.

July 28th responded to a wildland fire call at 207 Riverside. Unable to locate Seven firefighters responded.

July 29 responded to a wildland call at 2^{ed} creek and Mullan. Extinguished to fire. Nine Firefighters responded.

July 30th responded to a wildland call at MM 39 which was in the median of the freeway. Contained the fire. Six firefighters responded.

July 31st responded to a call for a vehicle accident at MM 41. Stood Down. Three Firefighters responded.

July 6th trained on Wildland progressive hose lays. Crews were exposed to NP and NH fittings.

We now have 19 active members with the addition of Michael Pfahe and Heather Pecora.

The 4th was very quiet with just the one firework's call that nearly became a structure call.

The Department has Tender two on assignment at the Lolo camp in Plains.

We traveled to Seattle to purchase a 2015 Suburban Command Vehicle. The Suburban is in service and awaiting radios to be installed.

Steve Temple, Fire Chief, reported that we are getting more active volunteers, 8-9 volunteers are responding to calls.

Steve Temple, Fire Chief, reported that the Fire Dept. received a \$3500 grant for 2 new radios and batteries.

Council discussed and agreed to extending the Stage 2 Fire Restrictions for another 10 days. The Proclamation will be prepared.

David Hubler read the July water report. All routine sampling and testing completed. Meter reading completed without incident. The Rf meter project will continue as time allows. A new chlorine pump was installed at well 3. Staff are pleased with the results and performance of this new equipment. The new pump and its configuration prevent the continuing trouble we were having with the old style. The second new pump will be installed shortly. Staff are waiting for Callison Well Service to repair the pump at well 1.

COUNCIL CONCERNS

UNFINISHED BUSINESS

Valerie Inouye submitted a letter of resignation as the Coordinator and Lead Volunteer of the Emily Ornelas Recycling Center. Her last day will be August 31, 2021. Kelly Dillon thanked Valerie for stepping into a tragic and hard void and working very hard to keep the recycling center open. Valerie stated that there is a need to establish guidelines for the volunteer coordinator and lead volunteer. She is willing to assist in the establishing the guidelines.

RECYCLING CENTER---PURCHASE TRAILER Tabled-No action.

RECYCLING CENTER—DISCUSS VARIOUS ISSUES No discussion at this time.

NEW BUSINESS

RESOLUTION NO. 499 ---NOTICE OF INTENT TO CANCEL GENERAL ELECTION

Mayor Phillips read Resolution No. 499 giving notice of intent to cancel the general election. The Council discussed cancelling the general election. MCA 13-1-403(4) authorizes a municipality to cancel a general election for the election of a municipal officer by resolution after notification by the election administrator if the number of candidates filing for election is equal or less than the number of positions to be filled. A letter has been received from the Mineral County Elections Administrator cancelling the primary. Those filed will win by acclamation. Roni Phillips filed for the mayor position. Filed for Councilor positions—Ward 1- David Hubler, unexpired term, Ward 2- no-one, Ward 3—no-one. The Council will need to appoint Councilors to Ward 3 and Ward 4 by the December meeting. Kelly Dillon made a MOTION to adopt Resolution No. 499 notice of intent to cancel the general election; Thomas McCloskey seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

RESOLUTION NO.500 --- BUDGET ALL FUNDS FY 21-222

Mayor Phillips read Resolution No. 500 which sets the Town budget for all funds for Fiscal Year 2021-2022. Kelly Dillon made a MOTION to adopt Resolution No. 500 setting the Town budget for all funds for Fiscal Year 2021-2022; Richard Lewis seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

RESOLUTION NO. 501--- TOWN LEVY FY 21-22

Mayor Phillips read Resolution No. 501 which sets the Town property tax levy for Fiscal Year 2021-2022. Thomas McCloskey made a MOTION to adopt Resolution No. 501 setting the Town property tax levy for Fiscal Year 2021-2022; Richard Lewis seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

RESOLUTION NO. 502 --- FIRE HALL GO BOND LEVY FY 21-22

Mayor Phillips read Resolution No. 502 which sets the Fire Hall GO Bond Levy for Fiscal Year 2021-2022. Shirley Iwata made a MOTION to adopt Resolution No. 502 setting the Town the Fire Hall GO Bond Levy for Fiscal Year 2021-2022; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

RESOLUTION NO. 503 - SID NO. 1 STREET LIGHTING DISTRICT ASSESSMENT FY 21-22

Mayor Phillips read Resolution No. 503 which sets the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2021-2022. Shirley Iwata made a MOTION to adopt Resolution No. 500 setting the Town SID No. 1 Street Lighting District Assessment for Fiscal Year 2021-2022; Richard Lewis seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

DISPOSE FIRE DEPT. 2000 CHEVROLET PICKUP

Steve Temple, Fire Chief is requesting approval to dispose of the old Fire Dept Command pickup. The Council discussed the request. Kelly Dillon made a MOTION to approve the disposal of and advertise the 2000 Chevrolet Pickup, minimum bid \$2000; Shirley Iwata seconded MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

LEGAL

CLERKS BUSINESS

- Prepared minutes.
- Updated Utility customer accounts as needed.
- Prepared and mailed utility bills.
- Posted daily receipts and made daily deposits.
- Prepared and mailed past due and remaining balance utility letters.
- Transmitted and posted the ACH utility payments.
- Prepared and mailed final customer bills.
- Prepared monthly financial statement and bank reconciliation.
- Prepared Agenda and Notes from the Clerk.
- Uploaded Agenda to website. Posted Agenda.
- Prepared and delivered council packets.
- Prepared claims and checks.
- Prepared payroll and monthly reports.
- Prepared monthly Tax vouchers and receipts.
- Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
- Updated software.
- Updated Website

Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepare and publish Public Budget Hearing notice.
Prepare SVFRA annual report and submit to the state.
Prepare and post semi-annual Fire Hall GO Bond loan payment.
Work with Engineer on Sewer project grant applications.
Emails to attorney and County planner regarding code complaints.
Prepare Resolution for Notice of Intent to cancel the general election.
Update website—Fire information
Prepared and posted annual transfers from General Fund to CIP funds
Attended the annual APTUS&C virtual conference.
Work with Attorney and Evergreen Skateparks on skatepark construction application.
Skatepark construction application finalized and signed.
Work on year end closing.
Prepare annual OPEB worksheets, prepare and post journal vouchers.
Work on Capital assets year end additions, disposals, depreciation. Prepare and post journal vouchers and balance Capital assets and Accounting for FY 20-21.
Prepared and submitted DPHHS paperwork for new LIHWAP program. Help to pay water and sewer for low-income customers that receive LIEAP assistance.
Prepare reports for Budget hearing.
Prepared Budget hearing minutes.
Work on USDA annual reports for the Fire Hall GO Bond.
Prepared Levy form for the Budget
Prepared the annual budget document.
Prepared the Budget resolutions for FY 2021-2022.

CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 36043-36097, June and July Cash reconciliations, June and July financial reports, June and July Pledged Securities, June and July Journal and UB Vouchers and June Budget report; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

ADJOURNMENT

There being no further business before the Council Thomas McCloskey made a MOTION to adjourn until the next regular meeting September 13, 2021; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-absent, Richard Lewis-aye David Hubler-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk