

The regular meeting of the Town Council was held July 12, 2021 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Bonnie Fuller, Thomas McCloskey, Kelly Dillon, Shirley Iwata, David Hubler

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Andy Short, County Planner

Citizens: Sherry Goins, Val Inouye, Larry Smith

Absent Councilor Richard Lewis

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the June 14, 2021 regular meeting. Kelly Dillon made a motion to approve the minutes of the June 14, 2021 regular meeting; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Roni Phillips read the June Animal report. A resident on Main Ave. was cited again for her dogs running at large. Staff had received written complaints at the office regarding these dogs and the owner was previously warned.

Bonnie Fuller read the June Sewer report. All routine sampling and testing are completed. Staff conducted 10 locate requests for the month. Staff continues to work with engineer Chris Hayes on several different areas of the sewer project. Staff have been contacted by several new property owners in town regarding the location of sewer mains and hook ups. Staff has met with a few new owners and laid out a plan for their connections when the time comes.

Shirley Iwata read the June Court report—1 warrant appearance, 7 initial appearances, 9 omnibus hearing, 1 restitution hearing, 1 show cause, and 4 status hearing

Kelly Dillon read the June Streets report. Street sweeping is completed. Staff is waiting for contact from shadow asphalt regarding the repairs to Main Ave. They are expected soon as they are doing a large project at the hospital and will complete our repair while their equipment is here. Western states Cat continues to work on the end loader. The engine has been delivered to the shop and the technician has started to reassemble the machine and that is great news!!

Thomas McCloskey read the June Parks report. The stumps at Eva Horning Park will be removed as the contractor's schedule allows. The irrigation system at Eva Horning Park is finally up and running. All issues have been repaired and resolved with the system. Several sprinkler heads will be repaired soon. Park mowing and upkeep is in high gear. The part time park laborer position has been filled and the new employee started on July 7.

Roni Phillips read the June Fire Department report.

June 3rd responded to a wildfire at MM 59. Upon investigation fire was out. One Firefighter investigating.

June 10th responded to a vehicle crash at MM 44. Traffic control provided for Law Enforcement and Tow company. Six Firefighters responded.

June 17th responded to an Elk Versus Car at MM 52. The Elk won the contact but paid the price. Superior provided traffic control. Five firefighters responding.

June 22^{ed} responded to a vehicle crash at MM 54 with lane blockage. Seven Firefighters responding.

June 23rd responded to a late-night wildland fire call at MM 1 Mullan Rd East. Followed by a 2^{ed} call to Lozeau Bridge bank. Five Firefighters responding.

June 23rd responded to a rekindle fire at MM 1 well after the earlier fire. A stump had rekindled five hours later. Five firefighters responding.

June 25th responded to a vehicle crash at MM 46 eastbound. Provided traffic control. Three firefighters responding.

June 26th responded to a wildland fire again at the Lozeau Bridge this time 8am in the morning. Nine firefighters responding.

June 27th responded to a wildland call on Westfall Road. Took two hours to extinguish and contain. Six firefighters responding.

June 28th responded to a very suspicious wildland call up Thompson Creek. Contained the growth of the fire to enable investigator ability to evaluate interior. Eventually turning command over to the Forest Service. Seven Firefighters responding.

June 30th Lift assist on 892 Tami Drive. Three Firefighter responding.

June 1st visited Shyrook to determine if the water storage system was operable. The storage bladders were in place but they were not connected and non-functional. Advised the owners representative and County Planner. Nine Firefighters attending.

June 7th attended St Regis Traffic Incident Training. Four Firefighters attended.

We have 17 active members.

Departmental Issues: The 4th was very quiet with one Fire Call for a mortar igniting the field on West Mullan Road and attempting to burn the structure down. Dispatch called it in a 125 Mullan Road West (my old address) so we were all looking for the location which turned out to be 125 Miller Road. Go the fire out safely.

On June 15th the Rural Board met with property owners out on the Tarkio Bench. Thirty owners were invited to the meeting that fall within 5 miles of the proposed station and water supply site. The Rural Board will be reviewing the status and deciding on the next steps shortly.

Fire chief gave an update on the wildfires in our area.

David Hubler read the June water report. All routine sampling and testing completed. Meter reading completed without incident. The Rf meter project will continue as time allows. New chlorine injector pumps have been purchased. They will be installed asap when the parts for the delivery system arrive. Staff met with several new property owners regarding their water service. Information relayed on the process for connections. A lot of natural debris was removed from the top of the water tank and annual maintenance. Rodney Goins reported that Well 1 pump has quit and he will be meeting with a Well company about repairs.

COUNCIL CONCERNS

Shirley Iwata asked about installing “No Camping Allowed” signs at Eva Horning Park as people are camping there more frequently. David Hubler suggested installing a Park Rules sign that lists the park hours, no camping, no dogs, etc. This can be done.

Shirley Iwata asked if the Town would be budgeting for the 50/50 sidewalk program this year. We usually budget between \$5000 to \$6000 per year. This will be included in the budget.

UNFINISHED BUSINESS None

NEW BUSINESS None

SKATEPARK PROPOSAL APPROVAL

The Town received one proposal for the skatepark. The proposal is from Evergreen Skateparks. The proposal was reviewed for all the required information. The references were checked. All references checked reported that Evergreen Skateparks did a great job for them and went above and beyond for their communities. They estimate the project cost to be \$305,000. Currently the Town has \$299,294. A Difference of \$5706. The LWCF grant is for \$79000, but the state is withholding \$1506 for admin costs. We may be able to negotiate with Evergreen Skateparks about the cost. But the Town does have the \$5706 in the CIP fund to cover the difference. Once approved they would start designing in July, finish design in August and build in September. Thomas McCloskey made a MOTION to approve the proposal by Evergreen Skateparks and negotiate the contract and Mayor execute the contract; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye. Kelly Dillon made a MOTION to approve the additional \$5706 out of Park Capital Improvement Funds if needed; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

SEWER LIFT STATION TELEMTRY

Council discussed the request and information to replace the sewer lift station telemetry. The alarms are not working. The lift station telemetry was originally installed in 1996. The cost would be \$78,795.00 to replace the System with a new system, which would be compatible with anything installed for the sewer lagoons or new water telemetry system. Thomas McCloskey made a MOTION to approve option 2 replacing the sewer lift station telemetry for \$78,795.00 to be paid out of sewer replacement and depreciation funds; David Hubler seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

SEWER PROJECT—ARPA AND LOCAL FUNDS

The Council discussed the Sewer Project. There are funds available for the Sewer project through the American Rescue Plan Act (ARPA). The Engineer is working on the ARPA competitive grant application for the Sewer Project that is due July 15 using ARPA funds and local funds. Currently there are 3 pots of ARPA funds available to the Town. Pot A is the funds the Town will receive from US Treasury in two payments. We have received the first half this year and will receive the second half in the FY 21-22. Pot B is the Minimum allocation grant funds based on a specific calculation of the State BaRSSA funds. Pot C is competitive grant funds that the Engineer is applying for. Local funds would be out of the Sewer Replacement and Depreciation Funds. The State has made is very clear that they want to see a good match from the town, or as they say skin in the game. The state also wants to see firm commitments for the local funds and other funding in the project. The estimated project cost is \$5,087,276.

Pot A would be \$221,466

Pot B would be \$197,163

Local Funds \$400,000

Grants for PER \$30,000

Applying for Pot C grants for \$4,238,647

Kelly Dillon made a MOTION to approve committing the ARPA funds Pot A local funds from US Treasury- \$221,466, Pot B Minimum Allocation funds-- \$197,163 and \$400,000 local sewer

replacement and depreciation funds for the Sewer project; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

FIRE DEPT—EMS-LICENSING AND GRANT

Steve Temple, Fire Chief stated two of the Superior Firefighters and are now state licensed EMS providers (EMT's). They are anxious to apply their training here in the Superior Fire Department when running on our vehicles. The Rescue unit is a perfect example where the equipment can be stored and the unit can be licensed as a "Non-Transporting Ambulance". This effort will then allow the two Firefighters to render medical care under Montana State Licensing supervision. We would need some basic equipment like blood pressure monitors, stethoscope, airways, oxygen, helmets, collars and backboards. Superior Fire is then in a position to render care until the arrival of the Ambulance and care can be handed over to the Ambulance Crew. In anticipation of State Licensing, I applied for and received a Grant from Town Pump in the amount of \$5,000 for the EMS Equipment. Steve Temple, Fire Chief, recommended approval of the submittal of a Non-transporting Ambulance License application to the State of Montana. Council discussed the recommendation of the Fire Chief. Shirley Iwata made a MOTION to approve submitting a Non-transporting Ambulance License application to the State of Montana for the Fire Department; Thomas McCloskey seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

LEC INTERLOCAL AGREEMENT FY 2021-2022

Council discussed the LEC Interlocal Agreement for FY 2021-2022 for \$78,243. There is no change from last year. Shirley Iwata made a MOTION to approve the LEC Interlocal Agreement for FY 2021-2022 for \$78,243; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

RECORDS DISPOSAL REQUEST—ANNUAL

The Clerk is requested Council approval for the annual records disposal. Council discussed the request. Shirley Iwata made a MOTION to approve the annual records disposal request; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

RECYCLING ISSUE—ILLEGAL DUMPING WHEN NOT OPEN

Council discussed the problem of people dumping bags and cardboard outside of the town shop gates when the recycling center is not open. This has been happening frequently in the last few weeks. This is illegal dumping of garbage or rubbish per two Town Codes. The Town Attorney will be consulted as to what type of evidence the Town will need to prosecute illegal dumping. Discussed setting up an annual list which includes days that the center will be open and closed. Val will work on this. Val Inouye reported that there has been an increase of people from outside of the town limits using the recycling center. Val Inouye stated that the Recycling Center has been using Kelly Dillon's trailer to transport the cardboard from businesses to the center and cans to Missoula. She asked the Council to consider purchasing a trailer for the recycling center. Information will be gathered on size needed and price. Tabled until August.

LEGAL

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared monthly financial statement and bank reconciliation.
Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly reports and quarterly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared the FY21-22 LEC Interlocal Agreement.
Prepared the annual records disposal request for Council approval.
Prepared reference check questions for Skatepark proposal.
Check references for Skatepark proposal.
Webinars regarding ARPA funds.
Set up new fund for ARPA funds
Received and posted Gallagher Foundation Grant \$5000 for skatepark.
Completed Gallagher Foundation Grant agreement.
Prepared and posted Journal Vouchers closing Principal to Debt and balanced year end.
Update AFR worksheets for year end.
Work on the ADA self-evaluation.
Work on the annual update of the Capital Improvement Plan.
Sent the JP interlocal agreement to the Secretary of State as required by state statute.
Downloaded FY 21-22 budget document from the state
Set up the FY 21-22 budget document from the state
Work on preliminary budgets.
Prepared and mailed business licenses.
Research EPA risk assessment requirements for the Town water system.
Research street versus private driveway request on Iron Mtn.
Research sewer 1968 sewer easement—4th Ave E
Work with Engineer on sewer project.
Prepared and posted JV compensated absences year end.
Prepared and mailed annual water/sewer delinquency letters.
Completed & submitted the ARPA Certification form for the DNRC/RGL grant – Sewer PER
Prepare MMIA liability worksheet for FY21-22 invoice.
Prepared new hire form and submitted to the state—Park Laborer.

Prepared new employee file and forms.

The June books will remain open until July 15 per Montana statute. The June financial reports budget reports will be submitted in August.

The Public Budget hearing is scheduled for Wednesday August 4, 2021 at 7:30 pm. The notice is prepared and scheduled to be published.

CONSENT AGENDA

Shirley Iwata made a MOTION to approve the Consent Agenda as presented, Town Claims 35990-36042; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

ADJOURNMENT

There being no further business before the Council Bonnie Fuller made a MOTION to adjourn until the next regular meeting August 9, 2021; Shirley Iwata seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-absent, David Hubler-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk