

The regular meeting of the Town Council was held May 10, 2021 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Bonnie Fuller, Thomas McCloskey, Kelly Dillon, Richard Lewis, Shirley Iwata,
David Hubler

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Andy Short, County Planner

Stephanie Todd, Joe Spangler Miner County Conservation District Representatives

Citizens: Lisa Hubler

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the April 12, 2021 regular meeting. Shirley Iwata made a motion to approve the minutes of the April 12, 2021 regular meeting; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

CORRESPONDENCE None

PUBLIC COMMENT None

COUNCIL REPORTS

Richard Lewis read the April Animal report. Two dogs were found running in Timberman Park. The owner was located on Main Ave. She is a new resident to town and stated she was unaware of the town dog laws for her “service dogs”. She was educated on town rules and given a copy of the ordinances about dogs. She was advised that further violations would result in a citation. Two town residents filed reports regarding these two dogs. Staff will monitor the situation. Staff was notified by county dispatch of a dog in custody at the energy partners building. Staff retrieved the animal which spent the night in custody at the shop. The owner was located the next morning and picked the dog up. He was advised to get the dog licensed and keep it contained. He advised that the very strong dog broke the chain the day before. He replaced the chain. He was advised that any further incidents would result in a citation.

Bonnie Fuller read the April Sewer report. All routine sampling and testing are completed. Staff conducted 9 locate requests for the month. Staff conducted routine, semi-annual sewer flushing of the trouble spots in town. Several other lines were flushed as routine maintenance. Staff worked with Bill from Superior Septic and assisted him in clearing tree roots from a service line, and main line on Riverside Ave East. Staff were notified via radio alarm of pump trouble at the final lift station. Upon arrival, staff found both pumps jammed and un-operational. Staff pulled the pumps and removed several articles of clothing that were entangled in the impellor units. Both pumps were pulled, cleaned, repaired, and placed back in service. Staff would like to publicly thank Bill, and Superior Septic, for assisting us with this problem. He has always come out and helped us any time we call and we are grateful.

Shirley Iwata read the April Court report—3 initial appearances, 8 omnibus hearing, 6 appearances, 2 show cause, 1 Change of Plea, and 1 status hearing. Obstructing a Peace Officer, Criminal Contempt, Disorderly conduct, DUI, Aggravated driving under the influence, and Dogs running at large.

Kelly Dillon read the April Streets report. Street sweeping continues as time allows. Staff met with Shadow Asphalt and did a survey of the streets throughout town. Shadow Asphalt has submitted a proposal to prepare and repave 19,660 square feet of asphalt around town. Areas to be worked on include Parts of Brooklyn Ave, A section of 5th Ave. East, and 2 sections of Main Ave. West. We are awaiting notification on the date for the work to be done.

The end loader broke down while working on park clean up. Luckily the machine stopped running in the driveway at the shop. Western States Cat was called and came out for a service call. It was learned during service that the fuel filter had plugged with algae. Upon further checking into a coolant issue, staff were advised by the service technician that the head gasket was bad and the machine was purging compression pressure and exhaust into the radiator system. Staff has inquired with the dealer on how to deal with this issue. The motor, that they completely rebuilt in 2019, is now no good after only 255 hours. Rodney reported that the Western States Cat is technician is going to come to Superior and pull the head to see what is wrong at no cost to the Town.

Thomas McCloskey read the April Parks report. The stumps at Eva Horning park will be removed as the contractor's schedule allows. The picnic tables at Timberman park have been repaired and reinforced. Park mowing season has begun and the war on the never-ending pine cone supply continues. The Clerk reported that the Town received donations for the skatepark from Energy Partners \$200, Sheelia Miller \$1000, Geoffrey and Nancy Wilson \$1000, Mineral Energy Company \$500 and S&S Foods \$500. We have raised \$255,750 for the project, still need \$2682. There are a couple of grant applications that we are waiting for a response. The Clerk reported that the draft Request for Qualifications notice and the Request for Qualifications are just about done. They will be sent to LWCF for review. The Council discussed advertising the RFQ. Thomas McCloskey made a MOTION to advertise the RFQ for the skatepark as soon as the LWCF review is completed; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

Roni Phillips read the April Fire Department report. April 3rd responded to Quartz Rest Stop for a false alarm slash pile call. Six firefighters responded.

April 3rd responded to a Riverside Drive lift assist. Three firefighters responding.

April 3rd responded to MM 46 Southside Road for a wildland call. Extinguished the fire. Four firefighters responding.

April 3rd responded to a call for lift assist but stood down. Four Firefighters responding.

April 4th responded to 371 Tami Drive for a structure fire. Heavy winds drove the fire into timber and with help from St Regis and a large group of USFS crews got a handle on this rapidly wind driven fire occurring in tall trees and heavy under growth. Several buildings were consumed including a very nice new greenhouse but no homes were lost due to quick action by all. Nine Firefighters responding.

April 8th responded to MM58 for a wildland fire. Again, turned out to be the Quartz rest stop work. Four Firefighters responding.

April 10th responded to 361 Stage Coach Drive for a very large structure fire. Exploding welding gas and lots of fuel in stored vehicles drove this fire. We also encountered heavy winds. Crews made entry into the structure led by Capt. Dodd and stopped the fire that was extending in the second story and attic. This was a very dangerous fire handled very professionally by joint team of Superior and St Regis. Our tenders provided over 18,000 gallons of water to suppress the heat and make entry. The main structure was saved and we are told plans are underway to reconstruct. Eight Firefighters and St Regis responding.

April 11th responded to 241 Moats Lane for a lift assist. Four firefighters responding.

April 15th responded to MM2 up Pardee Creek for a vehicle over the bank. This was a rope rescue of the patient conducted by Ambulance, Fire and MHP. Five firefighters responding.

April 15th responded to 402 4th Avenue for a lift assist. Two firefighters responded.

April 15th responded to mutual aid call from St Regis to Lone Tree Lane. Possible structure Fire turned out to be a slash pile. Nine firefighters responding.

April 16th responded to 403 Sunrise Creek wildland fire. Control handed over to USFS. Five firefighters responding.

April 18th responded to the Warnken River ranch for power lines down due to a tree falling during high winds. Live wires kept us at bay for nearly an hour. Wind drove the fire up the river bank until crews could extinguish once power was cut off. Seven firefighters responding.

April 27th responded to MM59 for a semi versus semi accident. Provided traffic control till the tow company could arrive and move semis from the driving lanes. Five firefighters responding.

April 27th responded to a vehicle fire at MM 62. Upon arrival clear at the end of our response area we had a dually PU and large fifth wheel fully involved. Closed the freeway and conducted a fire attack by both engines (including the new Engine 2) extinguished in roughly two hours. Heat melted the pavement and numerous propane bottles were venting with quite a show of fire and heat. Seven firefighters responded.

April 30th responded to MM47 on Southside road for a small wildland fire between road and Railroad. Seven firefighters responding.

April 30th responded to a report of fire behind quartz loop quite into the back country. Crews finally contacted owner who arrived at a locked gate to advise they had it supervised and required no assistance. Seven Firefighters responding.

April 6th Tony Bianco from MRL presented Railroad safety for a joint meeting of St Regis and Superior here in Superior. Also had Northridge Fire supplier here to demo new products.

With the addition of Kyle Zenar, we now have 17 active members.

Departmental Issues: The Rural Board has taken delivery of the E-One engine from New Buffalo and placed in service. Firefighters worked many extra hours to transfer tools and equipment as well as pick up the unit in Billings.

The Rural Board has received a petition to annex 1350 acres in Tarkio. They continued action on the petition and requested to meet with the County Commissioners and brief them on the status of the petition. That meeting occurred on April 30th. The next step for the board is to discuss details of a possible community meeting in Tarkio to approach those that might benefit from a rural station.

David Hubler read the April water report. All routine sampling and testing completed. Meter reading completed without incident. The Rf meter project will continue as time allows. Staff installed a meter for a new service connection of Riverside Ave East. Staff performed routine maintenance of the chlorine injectors in all three wells. The injector in well 2 was cracked and leaking. A new injector was installed and placed in service.

COUNCIL CONCERNS None

UNFINISHED BUSINESS

AARP COMMUNITY LIVABILITY PROGRAM

The Council discussed a few of the programs available from AARP that could benefit the town and citizens. The Town can apply and join the program at no cost. Thomas McCloskey made a MOTION to complete the application to join the AARP Community Livability Program; Richard Lewis seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye,

David Hubler-aye.

MONTANA TRANSPORTATION ALTERNATIVES PROGRAM

The Clerk reported that she viewed the Montana Transportation Alternatives Program Webinar regarding the program and grant applications. They highly recommend that an entity that is considering applying for a grant work with an Engineer that is familiar with the program, with creating accurate cost estimates, establishing budgets for such a project, mapping, etc. Reviewed the applications that Andy Short sent to us and they are all done by Engineers. The Clerk stated that a good and competitive application would require more expertise and planning, and recommended start planning for the next funding cycle. Tabled at this time.

NEW BUSINESS

SOIL CONSERVATION DISTRICT

Mineral County Conservation District representatives Joe Spangler and Stephanie Todd gave an update on District activities. The Conservation District is responsible for the 310 permitting process and violations. They are concerned with stream bank management. They have had many violations in the last few months and are trying to educate the public and entities on the 310 permit process.

HIGH SCHOOL REQUEST TO PUT UP SENIOR BANNERS

Superior High School requested permission to put the Senior Banners up on the Town's Banner hardware the same as they did last year. Shirley Iwata made a MOTION to approve the request to put the High School Senior banners up on the Town's banner hardware; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

SURPLUS PROPERTY 2013 DODGE CHARGER PATROL CAR—AWARD BID

The Town published the "Call for Bids" Notice in the Mineral Independent April 21 and 28, 2021 and posted the Notice on the Town website for the 2013 Dodge Charger patrol car (Vin # 2C3CDXAT6DH642828) owned by the Town that has been retired from service. The Town did not receive any bids for the car. Council discussed options for the car. Kelly Dillon made a MOTION to donate the car to the fire department for jaws of life training and scrap the car after training; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

LEGAL

CLERKS BUSINESS

Prepared minutes.
Updated Utility customer accounts as needed.
Prepared and mailed utility bills.
Posted daily receipts and made daily deposits.
Prepared and mailed past due and remaining balance utility letters.
Transmitted and posted the ACH utility payments.
Prepared and mailed final customer bills.
Prepared monthly financial statement and bank reconciliation.

Prepared Agenda and Notes from the Clerk.
Uploaded Agenda to website. Posted Agenda.
Prepared and delivered council packets.
Prepared claims and checks.
Prepared payroll and monthly reports.
Prepared monthly Tax vouchers and receipts.
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.
Updated software.
Updated Website
Grant searches.
Updated Agenda Subject Index
Uploaded Minutes to website.
Completed cash reconciliation for SVFRA.
Prepared and posted the BaRSSA budget Amendment.
Prepared and posted the Fire Dept grant budget Amendment.
Prepared the "Call for Bids" Notice for the 2013 Dodge Charger Patrol Car.
Posted the "Call for Bids" on the Town website.
Advertised the "Call for Bids" in the Mineral Independent.
Prepared and advertised Park Laborer ad.
Completed and submitted cyber security application for MMIA.
Prepared park use agreement for Youth baseball.
Prepared and submitted grant application and donation request or the skatepark.
Received/posted several donations or the skatepark project.
Prepared and mailed Thank you letters for skatepark donations.
MMIA Webinar on the Orgami portal
Submitted Interlocal agreement between the Town and St Regis Sewer District to the Secretary
Of State and the County Clerk and Recorder.
Working on annual records disposal request.
MT State PERS Webinar.
MDT Transportation Alternatives Program Webinar.
Grant agreements signed by Mayor and the Grantors.
Invoiced Rural Fire District for ½ of AD&D insurance for firemen.
Met with Senator Tester's representative regarding the American Rescue Plan Funds.
National Rural Water Webinar regarding utility revenues
Prepare Oath of Office for Councilor Ward 1
National League of Cities Webinars regarding the American Rescue Plan Funds.
Prepared files for Skatepark Grants.
Completed and submitted LWCF sub-recipient survey.
IIMC Webinar FOIA Public Records requests.
MSU Clerk's training Values and Trust. Took quiz.
Prepared and mailed final UB bills.
Prepare and mail statement for water and sewer plant investment fees.
Contact Town Attorney regarding multiple complaints regarding a property in town.
Attended Annual Clerk's Institute.
Work with Attorney and County Sanitarian regarding complaints about 308 Mullan Rd W
Prepared and published Audit notice as required. Submitted the notice and report to newspaper.

CONSENT AGENDA

Thomas McCloskey made a MOTION to approve the Consent Agenda as presented, Town Claims 35865-35918 April Financial Reports, April Cash Reconciliation, April Pledged Securities, April

Journal and UB Vouchers, April Budget Report; Kelly Dillon seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

ADJOURNMENT

There being no further business before the Council Thomas McCloskey made a MOTION to adjourn until the next regular meeting June 14, 2021; Bonnie Fuller seconded. MOTION passed 6 ayes, 0 nays, 0 abstain, 0 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Richard Lewis-aye, David Hubler-aye.

Roni Phillips, Mayor

Attest:
Brenda Schneider, Town Clerk