

The regular meeting of the Town Council was held March 8, 2021 in the Council Chambers at 7:30 pm. A review of claims took place at 7:00 pm.

Mayor Roni Phillips

Councilors: Bonnie Fuller, Thomas McCloskey, Kelly Dillon, Richard Lewis, Shirley Iwata

Clerk Brenda Schneider

Rodney Goins, Public Works Superintendent

Steve Temple, Fire Chief

Ernie Ornelas, Sheriff's Office

Andy Short, County Planner

Citizens: Val Inouye

Absent Councilor Emily Ornelas

There being a quorum present Roni Phillips, Mayor, called the meeting to order. Roni Phillips Mayor, asked for additions/corrections to the minutes of the February 8, 2021 regular meeting. Kelly Dillon made a motion to approve the minutes of the February 8, 2021 regular meeting; Richard Lewis seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Emily Ornelas-absent, Richard Lewis-aye.

CORRESPONDENCE None

PUBLIC COMMENT none

#### COUNCIL REPORTS

Richard Lewis read the February Animal report. Staff was notified by county dispatch of a stray dog on the porch on Alder street. Superintendent Goins responded and took custody of the dog for the night at the town shop. Contact was made with the owner of the dog in the morning who responded and picked the animal up. He was advised to repair the fence to prevent further escapes.

Bonnie Fuller read the February Sewer report. All routine sampling and testing are completed. Staff conducted 2 locate request for the month. Staff responded to a sewer issue at a residence on Riverside Ave East. Staff found a private sewer lift station malfunctioning. Superior Septic responded to repair the issue. It was found that a town sewer line was contaminated with tree roots. Superior Septic was able to remove some of the roots. Staff responded with the flush trailer and cleaned all lines in the area to prevent further issues.

Shirley Iwata read the February Court report—3 initial appearances, 3 omnibus hearings, and 1 order to show cause. Fire Dept.

Kelly Dillon read the February Streets report. Staff has conducted winter time road maintenance and graveling as inclement weather occurs. Repairs are currently underway to repair the malfunctioning gravel spreader on the dump truck. The spreader has been causing issues for some time. Lately it has started to fail completely. Upon investigation it was found that the drag chain drive gears were severely worn out and in need of immediate replacement. Parts were ordered and delivered. Services were required from big sky machine shop to complete the required adaptations to the equipment. The new parts are in process of installation and the gravel spreader will be repaired and ready for service. May the old one, what's left of it, rest in peace. We appreciate your years of dedicated service to the town of Superior!! The public works staff would like to publicly thank Big Sky Machine and Mark O'Day for their excellent and prompt service to the needs of this Town.

Thomas McCloskey read the February Parks report. The framework for the sign at Timberman park has been completed and the roof shingles installed. Park clean-up will commence as weather permits. The stumps at Horning park will be removed when weather conditions are favorable to prevent as much damage as possible to the park.

Roni Phillips read the February Fire Department report. February 1st responded to a lift assist at 612 4<sup>th</sup> ave. Three firefighters responding.

February 3<sup>rd</sup> responded to a lift assist at 2264 Mullan Rd West. Four firefighters responding.

February 6<sup>th</sup> responded to a rollover at MM 51. Provided traffic control. Seven Firefighters responding.

February 8<sup>th</sup> called to MM 63 for a vehicle crash but stood down as there was no vehicle blockage. Three Firefighters responding

February 8<sup>th</sup> and once again MM 64 for a double Semi rollover. This call was for entrapment which had two pinned in the cab. Crews made extrication top priority which was accomplished by removal of the front windshield. Captain Sean Parker led this effort as he frequently does so at work. Good thinking Sean! We were assisted by St Regis and then relieved by Frenchtown as accident turned out to be in their district. Eight Firefighters responding.

Feb 14<sup>th</sup> not a Valentines treat just a false Fire Alarm at the Hospital. Four Firefighters responding.

Feb 23<sup>rd</sup> called to MM61 for a car versus tree. Tree was still there but the unlucky car drove away prior to arrival. Six firefighters responding.

Feb 25<sup>th</sup> responded to a Vehicle crash at MM43. Provided traffic control and vehicle was moved to shoulder so we were released. Four Firefighters responded.

Feb 26<sup>th</sup> responded to a vehicle wreck on the ice in the morning. Provided traffic control till tow showed. Five Firefighters responded.

Feb 26<sup>th</sup> responded to MM42 for a vehicle crash with blockage. Provided traffic control. Seven Firefighters responding.

February 2ed preformed truck and equipment checks. Eight Firefighters attending.

We have 16 active members.

The Department has enrolled three firefighters in Swiftwater Rescue Training with Montana River Guides. This program will provide the department with training and understanding of swift water river issues.

Superior Fire has been pleased to support and be involved with the immunization efforts at the Mineral County Health Center. Each Friday at last one hundred Seniors have been getting COVID vaccines thru a largely volunteer community effort. Our Rescue Unit serves a gate keeper making sure only those with firm reservations get in line. It takes several dozen volunteers.

The Department received a \$500 grant from the Elks Club for radio batteries.

The Department will be discussing and reviewing options for a Quick Response Unit. The Department now has volunteers that are also EMT's.

Roni Phillips read the February water report. All routine sampling and testing completed. Staff have begun the RF meter project. Approx. 45 new Rf systems have been installed around town. There are approx. 75 RF meters up and running and more will be installed as time permits. Staff notified several residents of potential water leaks on their properties. Their water usage was ab normal and they were advised to check for leaks. Several meter readers were repaired after last month's reading.

COUNCIL CONCERNS

## UNFINISHED BUSINESS

### SEWER INTERLOCAL AGREEMENT WITH ST REGIS SEWER DISTRICT

Nothing new to report.

### MONTANA TRANSPORTATION ALTERNATIVES PROGRAM

Andy Short, County Planner, talked about the Montana Transportation Alternatives Program. The funds could be used to improve infrastructure for safe routes to schools. There is a required 13 % local match. Andy Short reported that the grant application process is open and the deadline is June 5. Andy Short stated that sidewalks on both sides of 4<sup>th</sup> Ave from Cedar Street to Maple street would cost approximately \$30,000. Andy Short stated that the grant cycle for TAP funds is every two years and that a lot of communities break the project up into section to do over several years. Discussed possible matching funds. The Clerk reported that AARP has a program on community livability and transportation that may be used in conjunction with the project. The Clerk will contact the AARP representative to set up a presentation of their programs.

### POOL IN THE PARK UPDATE—DENYSE TRAEEDER

Thomas McCloskey reported that the possible USDA grant was not what the group was hoping for. He stated that Denyse Traeder is pursuing other grants. Thomas McCloskey reported that they have scheduled a fundraiser for August 21. It will be Remote Control Vehicle races.

## NEW BUSINESS

### WEAPONS IN PUBLIC BUILDINGS CODE 9.12

Council discussed Town Code 9.12 Weapons in Public Buildings. Tom Orr, Town Attorney, reviewed Town Code 9.12 Weapons in Public Buildings and the two new state laws. Ernie Ornelas spoke about the new laws and the Code. The Council discussed the recommendations and decided to leave the code as is at this time.

### BARSSA FUNDS DISTRIBUTE REQUEST RESOLUTION NO. 494

Mayor Phillips read Resolution No. 494 the annual request to distribute the BaRRSSA (new gas tax) funds. Kelly Dillon made a MOTION to adopt Resolution No. 494 requesting the annual distribution of the BaRSSA funds; Thomas McCloskey seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Emily Ornelas-absent, Richard Lewis-aye.

### BUDGET AMEND FOR CARES ACT—REOLUTION NO. 495

Mayor Phillips read Resolution No. 495 amending the budget for the CARES ACT funds received by the Town. Shirley Iwata made a MOTION to adopt Resolution No. 495 amending the budget for the CARES ACT funds received; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Emily Ornelas-absent, Richard Lewis-aye.

## LEGAL

### CLERKS BUSINESS

Prepared minutes.  
Updated Utility customer accounts as needed.  
Prepared and mailed utility bills.

Posted daily receipts and made daily deposits.  
Prepared and mailed past due and remaining balance utility letters.  
Transmitted and posted the ACH utility payments.  
Prepared and mailed final customer bills.  
Prepared monthly financial statement and bank reconciliation.  
Prepared Agenda and Notes from the Clerk.  
Uploaded Agenda to website. Posted Agenda.  
Prepared and delivered council packets.  
Prepared claims and checks.  
Prepared payroll and monthly reports.  
Prepared monthly Tax vouchers and receipts.  
Uploaded checks to the Wells Fargo positive pay as part of the fraud protections.  
Updated software.  
Updated Website  
Grant searches.  
Updated Agenda Subject Index  
Uploaded Minutes to website.  
Completed cash reconciliation for SVFRA.  
Work with Bank on pledged securities.  
MSU-LGC webinar—clerk’s training  
Uploaded annual CCR report to website.  
Copies for annual CCR report mailing to water customers.  
Prepared and emailed notice to the newspaper for the CCR report availability. CCR notice advertised.  
Prepared and submitted SVFRA annual Business report to the state.  
Prepared posters for Clean-Up day. Updated Clean-up day information on website.  
Request sent to MMIA for work comp. coverage for clean-up day volunteers.  
Prepared Resolution 494 BaRSSA funds distribution (new gas tax).  
Prepared Resolution 495 Budget Amendment for MT Cares Act funds.  
Prepare and mail quarterly newsletter. Upload newsletter to website.  
Work on ADA self-evaluation update.  
Review all UB accounts meter information in preparation for the new meter reading equipment.  
Prepare GASB 84 information for SVFRA for the annual report.  
MSU Clerk’s training webinar.  
MMIA Employee Benefits webinar.  
Complete annual MMIA EB forms  
Prepared annual taxable value certification report and submitted to the state.  
Prepared annual Fire Dept report and submitted to the state.  
Prepared annual Police Pension/Training report and submitted to the state.  
Enter radio read information into UB accounts as Public Works installs the new equipment.  
Set up new page on Website for a community calendar.  
Prepare and submit grant application and donation requests for skatepark project.

#### CONSENT AGENDA

Kelly Dillon made a MOTION to approve the Consent Agenda as presented, Town Claims 35755-357806 February Financial Reports, February Cash Reconciliation, February Pledged Securities, February Journal and UB Vouchers, February Budget Report; Bonnie Fuller seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Emily Ornelas-absent, Richard Lewis-aye.

ADJOURNMENT

There being no further business before the Council Bonnie Fuller made a MOTION to adjourn until the next regular meeting April 12, 2021; Kelly Dillon seconded. MOTION passed 5 ayes, 0 nays, 0 abstain, 1 absent. Roll Call: Thomas McCloskey-aye, Kelly Dillon-aye, Shirley Iwata-aye, Bonnie Fuller-aye, Emily Ornelas-absent, Richard Lewis-aye.

Roni Phillips, Mayor

Attest:

Brenda Schneider, Town Clerk